



BOARD ACTION REQUEST FORM

www.leecountyil.com

SECTION 1: PURPOSE

The BOARD ACTION REQUEST FORM is designed to 1) enhance the orderly and efficient conduct of Committee and Board meetings; 2) serve as prior notice to all interested parties; 3) aid the Committee Chairs in meeting preparation; 4) provide the Departments with a mechanism for formal communication with the Board; and 5) aid in the creation of the official record of the meeting.

To request an item be added to a committee agenda, submit the completed FORM and all supporting documentation to the applicable Committee Chair for consideration at least 5 days prior to the meeting date/time.

SECTION 2: OVERVIEW

Subject: Board Chairman's Conference Room **Requested by:** Wendy Ryerson

To Committee(s): Finance/Full Board **Meeting Date(s)** Feb. 16/Feb. 23, 2023

Action Requested (Select One): **Motion** **Resolution** **Ordinance** **Contract Approval**

Executive Session **YES** **NO** **5 ILCS 120/2(c) Exception:** _____

Requestor's Recommended Action:

Motion to approve an additional \$4,879 of ARPA funding for the Board Chairman's conference room remodel.

SECTION 3: PROPOSAL

Describe the action requested, including relevant background information, applicable statutory references, potential impact to the County and/or any other departments, and the proposed implementation timeline. Attach additional pages if needed.

This additional funding request is necessary due to two unexpected expenses: 1) Plumbing pipe repairs related to the 1st floor sewer gas smell; and 2) Wall-mounted monitor and related technology was not originally budgeted or planned for.

SECTION 4: FINANCIAL IMPACT

Provide specific financial details including revenue or expenses associated with the request and if this is a one-time or recurring expense. If this is an unanticipated (unbudgeted) expense, explain the catalyst for the request. Attach relevant documents such as revenue/expense projections or vendor bids/quotes.

Budgetary Status (check all that apply): **Cost of Proposed Action:** \$ 4,879

- This action has no budgetary implications.
- Funds are available in this FY budget. Line-item Description/Number _____
- Funds are not budgeted in this FY. Proposed funding source: ARPA Capital
- If approved, funds will be requested for this action in next year's budget.
- This action will bring in additional revenue of \$_____ Line-item _____
- This action will reduce expenditures and/or be budget neutral.

See attached invoices



P.O. Box 205
Dixon, IL. 61021

Invoice

Date	Invoice #
8/8/2022	23619

Bill To
OLD LEE COUNTY COURT HOUSE 112 E. 2ND STREET DIXON IL. 61021

Account balances must be paid within 10 days or a 10% service charge will be assessed.

P.O. No.	Terms	Due Date	Rep	Scheduled	Installer
	Due on receipt	8/8/2022	KJK	8/8/2022	

Item	Description	Serial Number	Qty	Rate	Amount
LGE-86NANO90UPA	LG 86-Inch 4K Smart NanoCell TV With AI ThinQ® - Dolby Vision IQ - 120Hz		1	2,199.00	2,199.00T
SNAP-SM-T-L	STRONG LARGE TILTING MOUNT FOR 36-80" FLAT PANEL TV'S IN BLACK		1	149.99	149.99T
SNAP-B4-HD-3	HDMI WALL PLATE AND REMODEL BOX Binary™ B4-Series High Speed HDMI® Cable with Ethernet 3 Meter (9.84 ft)		1	24.99	24.99T
SNAP-B4-HD2-1	Binary™ B4 Series 4K Ultra HD High Speed HDMI® Cable with Ethernet - 1m (3.3 ft)		1	14.95	14.95T
AMA-Innens-Wirel...	Innens Wireless HDMI Transmitter and Receiver Kits, Wireless Presentation Facility HDMI Dongle Adapter Support 4K @30Hz for Streaming Video/Audio from Laptop, PC, Smartphone to HDTV/Projector		1	179.00	179.00T

* Sorry, NO REFUNDS, store credit only with original receipt.
 * All layaways are for 90 days only. No refund or credit will be issued after 90 days.
 * All special order sales are final and must be paid for in advance.
 * Store credit is void after 90 days.
 * All accounts sent to collections will be charged a 35% collection fee.

As of September 21, 2020 there will be a 3% transaction fee for all credit/bank card transactions.

Subtotal	
Sales Tax (0.0%)	
Total	
Payments/Credits	
Balance Due	

P: 815.285.4900

E: sales.avc@gmail.com

www.avconnection.net



P.O. Box 205
Dixon, IL. 61021

Invoice

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8/8/2022	23619

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OLD LEE COUNTY COURT HOUSE 112 E. 2ND STREET DIXON IL. 61021

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P.O. No.	Terms	Due Date	Rep	Scheduled	Installer
	Due on receipt	8/8/2022	KJK	8/8/2022	

Item	Description	Serial Number	Qty	Rate	Amount
TRIPCHRG-LOCAL	BASIC TRIP CHARGE FOR DELIVERIES OR INSTALLATION PERFORMED WITH IN DIXON CITY LIMITS			35.00	35.00

* Sorry, NO REFUNDS, store credit only with original receipt.
 * All layaways are for 90 days only. No refund or credit will be issued after 90 days.
 * All special order sales are final and must be paid for in advance.
 * Store credit is void after 90 days.
 * All accounts sent to collections will be charged a 35% collection fee.

As of September 21, 2020 there will be a 3% transaction fee for all credit/bank card transactions.

Subtotal	\$2,602.93
Sales Tax (0.0%)	\$0.00
Total	\$2,602.93
Payments/Credits	\$0.00
Balance Due	\$2,602.93

P: 815.285.4900

E: sales.avc@gmail.com

www.avconnection.net

MO-ST PLUMBING & MECHANICAL

900 EAST 11TH STREET
ROCK FALLS, IL. 61071

Invoice

Date	Invoice #
9/14/2022	30768

*Plumbing for new classroom
conference room*

Bill To
Lee Cnty Courthouse Attn: Accounts Payable 309 S. Galena Dixon, IL. 61021

P.O. No.	Terms	Due Date	Rep	Project/Job
	Net 30	10/14/2022		

Qty	Description	Rate	Amount
23	Labor - Joseph Behrens	110.00	2,530.00
22	Labor - Conor Leffelman	60.00	1,320.00
1	Fernco cap 3"	7.00	7.00
1	3"x2" PVC reducer	6.58	6.58
1	3"x2" PVC bushing	5.97	5.97
1	3"x2" PVC tee	7.64	7.64
1	3" Ty Seal	6.89	6.89
2	2" PVC 45	3.20	6.40
2	Pvc long sweep 90 2"	6.25	12.50
1	2"x1-1/2" PVC tee	4.60	4.60
1	2" PVC coupling	1.33	1.33
1	2" PVC st 45	3.20	3.20
1	2" PVC tee	4.65	4.65
2	3" No-Hub coupling	10.98	21.96
2	PVC No-Hub Adapter 3"	6.00	12.00
1	PVC test tee w/ plug 3"	19.85	19.85
40	2" Sch 40 PVC pipe	2.00	80.00
4	3" Sch 40 PVC pipe	4.00	16.00
60	1/2" Uponor tubing	1.54	92.40
3	1/2" Uponor 90	1.36	4.08
1	1/2" Uponor female adapter	8.90	8.90
1	3/4"x1/2" brass bushing	2.97	2.97
5	1/2" Uponor sleeves	0.48	2.40
	Sewer camera per use	150.00	150.00
	(Ran new 1/2" uponor line to new kitchen sink on 3rd floor. Ran new pex through old 3/4" galv line. Tied drain		
		Total	
		Balance Due	

Phone #
815-285-3333

MO-ST PLUMBING & MECHANICAL

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ROCK FALLS, IL. 61071

Invoice

Date	Invoice #
9/14/2022	30768

Bill To
Lee Cunty Courthouse Attn: Accounts Payable 309 S. Galena Dixon, IL. 61021

P.O. No.	Terms	Due Date	Rep	Project/Job
	Net 30	10/14/2022		

Qty	Description	Rate	Amount
	into existing 3" cast iron, ran 2" vent through old leaking 3" vent.)		
		Total	\$4,327.32
Please remit payment by due date. Late payments will be assessed a 1 1/2% monthly finance charge.		Balance Due	\$4,327.32

Phone #
815-285-3333

Proposal

Boss Carpet One Floor & Home
329 IL Rt. 2
Dixon IL 61021
815-284-3933



Proposal #: 65289
SaleDate: 9/15/2022
Next Install:
Sales Rep: Morgan Ross

SOLD TO:

ATTN Greg Lee County Court House
309 S Galena
Dixon, IL 61021

SHIPPED TO

ATTN Greg Lee County Court House
309 S Galena
Dixon IL 61021

MATERIALS		QUANTITY		ROOMS
1	Cove Base 4 Inch Ivory 198	240	LnFt	
2	Adhesive Tubes Cove Base Adhesive	4	Each	

SubTotal: \$343.64
 Exempt: \$0.00
 Total: \$343.64
 Payments: \$0.00
 Balance: \$343.64

Chairman
 NEW CONFERENCE Room
 old courts

Customer agrees to pay a finance charge of 1.5% per month (Annual percentage rate 18%) of the unpaid balance, commencing date of purchase or delivery – whichever occurs later. Should collection become necessary, the responsible party agrees to pay an additional 40% of outstanding balance as a collection fee, and all legal fees of collection, with or without suit, including attorney fees and court costs.

CUSTOMER SIGNATURE

DATE